

FIRST 5 COMMISSION OF SAN DIEGO

Joint meeting with the Technical and Professional Advisory Committee

January 26, 2004
1:00 p.m. – 3:30 p.m.
County Administration Center
1600 Pacific Highway, Room 302-303
San Diego, CA 92101

AGENDA

ITEM	SUBJECT	PRESENTER
1	Call to Order	Chairwoman Jacob
2 Action	Election of Commission Officers – Committee Assignments Supporting Document Overview: On December 9, 2003, the Board of Supervisors approved the appointments of Supervisor Jacob to serve as Commission Chairwoman and Dr. George Cameron to serve as one of the Commission's at-large members. Section 7, "Officers," of the Commission By-laws, which were developed in accordance with the Ordinance establishing the Commission, states that the member of the Board of Supervisors serving on the Commission shall also serve as the Chair of the Commission. Section 7 also requires the Commission to elect a Vice Chair and a Secretary from its membership. The officers shall be nominated by the Commission Chair and shall be selected at the first meeting of the calendar year. TPAC Operating Rules and Procedures state the Commission shall appoint one of its members as the Chair of the Advisory Committee each year. A copy of the Commission By-laws is attached for information. Chairwoman Jacob's Recommendation: <ol style="list-style-type: none">1) Accept Chairwoman Jacob's nomination of Commissioner Nora Faine to serve as the Vice Chair of the Commission for Calendar Year 2004.2) Accept Chairwoman Jacob's nomination of Commissioner George Cameron to serve as the Secretary of the Commission for Calendar Year 2004.3) Accept Chairwoman Jacob's nomination of Commissioner Faine to serve as Chairwoman of TPAC for Calendar Year 2004.4) Approve the appointment of Commissioner Cameron to the Civic Engagement Leadership Team. Fiscal Impact: None.	Chairwoman Jacob
3 Presentation	Child Welfare Services Redesign Presentation Supporting Document Overview: In 2000, former Governor Davis enacted AB 1740 authorizing the Child Welfare Services (CWS) Redesign: a staged, comprehensive and phased approach to improve child welfare outcomes in California and the well-being of vulnerable children at risk of abuse or neglect. A CWS Redesign group was appointed in August 2000 to 1) examine the current reality of CWS services in California, 2) build on effective child welfare practices inside the state and elsewhere, and 3) recommend comprehensive, integrated system changes to improve outcomes for children and families. Assembly Bill 636, the Child Welfare Outcomes and Accountability System, was passed in October 2001. AB 636 complements the Redesign by establishing new outcome-based reviews of CWS to track federal outcomes as well as other performance measures related to the Redesign.	Patric Ashby Deputy Director HHSA Child Welfare Services

	<p>Staff Recommendation: None. For information only.</p> <p>Fiscal Impact: None.</p>	
4 Presentation	<p>AmeriCorps Graduation Supporting Document</p> <p>Overview: The San Diego Commission was one of 14 First 5 Commissions to participate in the First 5 ServiceCorps pilot year. The initial group of four Americorps members has completed their service hours and the Commission recognizes them today for their dedication and service to children and families.</p> <p>Staff Recommendation: None. For information only.</p> <p>Fiscal Impact: None.</p>	<p>Chairwoman Jacob</p> <p>Kim Frink Commission Staff</p>
5	<p>Opportunity for Public Comments</p> <p>Items not on the Agenda – Limit two minutes per speaker (<i>Request to Speak</i> slips for this item or any other item on the agenda must be submitted to Commission staff prior to meeting being called to order).</p>	Chairwoman Jacob
6 Action	<p>Approval of F5CSD Meeting Minutes – December 15, 2003 Supporting Document</p>	Chairwoman Jacob
7 Action	<p>Formation of the Consent Calendar</p> <ul style="list-style-type: none"> ▪ Item 9 – Meeting Calendar 	Executive Director Spiegel
8 Presentation	<p>Executive Director's Report - 2003 Accomplishments: Year in Review Supporting Document</p> <p>Overview: This item will be a presentation of the Commission's accomplishments for 2003 and plans for 2004. Among the areas to be highlighted are School Readiness, community engagement, parent information, leveraged resources, accountability, Commission priorities, strategies initiated in 2003, and strategies for 2004. A power point presentation will be made as part of this item. The draft Community Engagement Plan for Calendar Year 2004 is attached for information.</p> <p>Staff Recommendation: None. This item is presented for information only.</p> <p>Fiscal Impact: None</p>	Executive Director Spiegel
9 Presentation	<p>Planning Studies Update Supporting Document</p> <p>Overview: On July 7, 2003 (Item No. 9) the Commission approved a contract for a Behavioral Health Planning and Coordination Study, and on September 8, 2003, the Commission approved contracts for a Health Needs and Assets Assessment Study (Item no. 7), and a Pre-literacy Planning Study (Item No. 8). This item provides an update of those planning studies. Staff will return to the Commission in May or June with the complete findings and recommended funding priorities as a result of the findings.</p> <p>Staff Recommendation: None. For information only.</p> <p>Fiscal Impact: None.</p>	<p>Kim Frink Commission Staff</p> <p>Chris Walsh Diana Cheverton Cindy Keltner Consultants</p>

<p>10 Presentation</p>	<p>Evaluation Update Supporting Document</p> <p>Overview: On July 7, 2003 (Item No. 10), the Commission approved a contract with Harder and Company Community Research to serve as the Commission's independent evaluator and to develop and implement an evaluation system.</p> <p>This item will be a presentation by Mr. Paul Harder who will highlight the following:</p> <ul style="list-style-type: none"> ▪ Overview of evaluation concepts as they relate to the Commission and the community. ▪ Specifics of San Diego First 5 Evaluation Team performance and accomplishments. ▪ Significance and overall value of evaluation to the Commission and its decision process. ▪ History of evaluation process and current evaluation structure within the Commission and San Diego community. <p>Staff Recommendation: None. For information only.</p> <p>Fiscal Impact: None.</p>	<p>Paul Harder President Harder and Company</p>
<p>11 Action</p>	<p>Finance Committee Supporting Document</p> <p>Overview: On October 13, 2003 (Item No. 5), the Commission directed staff to form a standing Commission finance committee that minimally includes the Commission's Executive Director and Operations Manager, a staff member from the County's Auditor and Controller's Office, a TPAC member with finance skills, a member of the business community, and a representative of the Commission Chair. This item will provide an update on the work of the Finance Committee.</p> <p>Staff Recommendation: Add the appointments of representatives from the San Diego Taxpayers Association and the County Treasurer/Tax Collector to the Finance Committee.</p> <p>Fiscal Impact: None.</p>	<p>Michael Carr Finance Committee Chair</p>
<p>12 Action</p>	<p>Capital Funding Program Supporting Document</p> <p>Overview: On December 15, 2003 (Item No. 9), the Commission appropriated \$60 million from the Commission's Sustaining Reserve that would be made available through a competitive process to fund the development of new, or the expansion of, capital projects that directly benefit children ages 0-5. These projects would also include renovations and capital equipment. Among facilities to be considered are medical and dental clinics, hospitals, child care centers, pre-schools, non-profit centers and Family Resource Centers. The Commission also directed staff to develop a Request for Proposal (RFP) to be used for the competitive process. The action before the Commission today is to approve the RFP, and its release, for the Capital Funding Program. Staff will return to the Commission in April 2004 for approval of contracts that will exceed \$1 million.</p> <p>Staff Recommendation:</p> <ol style="list-style-type: none"> 1. Find that the proposed Capital Funding Program is consistent with the Commission's Strategic Plan, furthers the support and improvement of early childhood development within the County and provides a public benefit. 	<p>Executive Director Spiegel</p>

	<p>2. Approve the proposed Request for Proposal (RFP) for Capital Projects Funding (RFP 40122) and authorize the Executive Director or, as appropriate, the Program and Operations Manager, to work with the Director of the County of San Diego Department of Purchasing and Contracting to issue the RFP for up to \$40 million to fund a capital projects program.</p> <p>3. Direct staff to return to the Commission with a slate of recommended contract awards in April 2004.</p> <p>Fiscal Impact: Up to \$40 million from the Commission's Sustaining Reserve.</p>	
13 Action	<p>Meeting Calendar Supporting Document</p> <p>Overview: Commission staff developed a schedule of meeting dates for the Commission and TPAC for Calendar Year 2004. Due to holidays, some meetings were moved to an alternate Monday. There is no Commission meeting scheduled for February and no Commission or TPAC meetings scheduled for July. The September meeting is scheduled to be a joint Commission and TPAC meeting. A copy of the meeting schedule is attached for information.</p> <p>Staff Recommendation: Approve the 2004 Commission and TPAC Meeting Calendar.</p> <p>Fiscal Impact: None.</p>	Executive Director Spiegel
14 Information	<p>TPAC Report Supporting document</p> <p>Overview: The Technical and Professional Advisory Committee has not met since the last Commission meeting. Their next meeting is scheduled for February 9, 2004.</p> <p>Staff Recommendation: None. For information only.</p> <p>Fiscal Impact: None.</p>	Executive Director Spiegel
15 Information	<p>State/Staff Report Supporting document</p> <p>Overview: This report provides an update on Commission grants and contracts, School Readiness, civic engagement, literacy, evaluation, and training.</p> <p>The First 5 Association of California (F5AC) publishes "Prop 10 Briefings." The attached January 2004 edition provides a summary of the highlights from the January 15 and 16, 2004 First 5 Commission of California meeting, and the January 14, 2004, F5AC meeting.</p> <p>Staff Recommendation: None. For information only.</p> <p>Fiscal Impact: None.</p>	Executive Director Spiegel

<p>16 Information</p>	<p>Commission Updates Supporting documents</p> <p>Overview: Attached for Commission information are a calendar of community engagement activities for February and March 2004, and an updated summary listing of relevant bills introduced into the 2003 and 2004 legislative sessions.</p> <p>Staff Recommendation: None. For information only.</p> <p>Fiscal Impact: None.</p>	<p>Executive Director Spiegel</p>
<p>17</p>	<p>Future Agenda Items ➤ TPAC Redesign Committee Recommendations</p>	<p>Chairwoman Jacob</p>
<p>18</p>	<p>Adjournment</p>	<p>Chairwoman Jacob</p>

If you are planning to attend and need special accommodations, you must call Amie Meegan at (619) 230-6460 at least three days in advance of the meeting.

NEXT COMMISSION MEETING
March 1, 2004
2:00 p.m. to 4:00 p.m.
1600 Pacific Highway, Room 302/303
San Diego, CA 92101

**Public Comment on Specific Agenda Items is Taken
Throughout the Meeting at the Conclusion of Each Agenda Item**

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